

Dear Turtle Rock Property Owner:

Beginning January 1, 2025, quarterly homeowner dues will be \$825. Enclosed you will find your association payment coupon(s) or your Automatic Debit payment notice.

There are multiple payment options available to you through the Centennial Bank Complete Lockbox Association Services System. The following options are available for making your payment(s):

Option 1: Payment by Automatic Debit:

Centennial Bank Automatic Debit Service is a convenient and efficient method for you to make your dues payments. This service allows you to choose your preferred payment date between the 1st and the 10th of the month. Your U.S. bank checking or savings account will be debited based on the day you select and the payment frequency of your association.

If you wish to enroll for the automatic debit service, simply: 1. complete the "Automatic Debit Enrollment" form provided with your coupon. 2. Attach a voided check to the enrollment form, 3. Sign and submit your request via U.S. Mail to **Centennial Bank, PO Box 30061, Tampa, FL 33630-3061** or by toll free fax (866) 345-9137. Please complete a separate Automatic Debit Enrollment form for each payment obligation.

You will be notified by mail when your first payment will be debited from your account. To avoid late payment, please make your payment by check until you are notified that your enrollment has been accepted.

Option 2: Payment by Check and Coupon:

- Include a coupon with your check.
- All checks must be made payable to Turtle Rock Community Association
- Foreign checks must have U.S. Dollars written on the check.
- Do not send postdated checks. Checks will not be held and will be processed the day they are received.
- Mailing labels are attached to the left side of the coupon.
- Mail your payment to Centennial Bank, PO Box 30061, Tampa, FL 33630-3061.

Option 3: Payment using Online Bill Payment Service:

To enroll in an Online Bill Payment Service, set up your payment using the "**Payment Account Number**" * which can be found in the *upper right-hand corner of your coupons*. The payment must be made payable to Turtle Rock Community Association, and mailed to Centennial Bank, PO Box 30061, Tampa, FL 33630-3061.

Using the "Payment Account Number" will ensure that your payment is properly posted to your account. The "Payment Account Number" is different for every home and payment obligation. If you own more than one home or if you have more than one payment obligation, please be sure to use the "Payment Account Number" assigned to each property or payment obligation. Please note that using an Online Bill Payment Service may delay the posting of your payment.

Option 4: Payment by Credit Card, Debit Card, or eCheck *Payment fees apply:*

Making your owner dues payments online is FAST, EASY and CONVENIENT! Centennial Bank Online Payment Solutions is a secure method for you to pay your dues payment using a credit card, debit card, or an electronic check. Fees are paid by the homeowner for this service (Credit Card 2.95% * Debit Card \$4.95 * eCheck \$1.95). Visit the Online Payment Solutions website at <https://my100epay.com/centennialbank.html>

To assist you with payment set up, Centennial Bank will be onsite at the TRCC on Friday December 13, 2024, from 1:00-3:00pm. If you have any questions or correspondence regarding your property, payments or account, please contact us at (941) 921-3865.

Sincerely,

Susan Birkenmaier, Turtle Rock HOA Treasurer

*Generally, your payment account number is the 4 digits of your address, and the first 4 letters of the official name recorded for your property.

AUTOMATIC DEBIT SERVICE



Complete Lockbox Association Services System

**SIGNUP FOR THE AUTOMATIC DEBIT SERVICE FOR YOUR ASSOCIATION ASSESSMENT FEES
IT'S EASY AND CONVENIENT**

- ◆ Your U.S. bank checking or savings account will be debited for your assessment fees based on the day you select and the payment frequency determined by your association. If the debit day you select is on a weekend or federal holiday, your payment will be debited the following business day. Your bank statement will reflect "Assoc Pymt" when a debit has been processed to your account.
- ◆ Centennial Bank requires 5 days to setup your enrollment. If your enrollment form is received after the debit day and month you select, your account will be debited on the debit day of the next scheduled payment.
- ◆ If you have multiple assessments for your association, you must complete a separate enrollment form for each payment you wish to have automatically debited.
- ◆ Simply mail the completed Automatic Debit Enrollment form and a voided check to:
CENTENNIAL BANK
PO BOX 30061
TAMPA, FL 33630-3061
- ◆ Centennial Bank will notify you in writing of your first debit date. Please continue to make your payment until you are notified.
- ◆ If you wish to change your bank account information or cancel your automatic debit, you must notify Centennial Bank in writing at least 5 days prior to the next debit. You may submit your requests in writing to the PO Box shown above.

IMPORTANT REMINDERS

If you are using an electronic means to make your association payment and sell your unit, please be sure you cancel your electronic payment to prevent future debits to your bank account.

All questions regarding your association or payments should be directed to your management company or association.

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CENTENNIAL BANK AUTOMATIC DEBIT ENROLLMENT

REMEMBER TO ATTACH A VOIDED CHECK

Association Name:			
Unit ID:		Payment Type: <input type="checkbox"/> Maint <input type="checkbox"/> Spec Asmt <input type="checkbox"/> Other	
Name:		Phone:	
Address:			
City:		State:	Zip:
Bank Name:		City:	State:
Checking <input type="checkbox"/> Savings <input type="checkbox"/>	Bank RTG #:	Bank Acct #:	
Start Month:	Debit Day (Check One): <input checked="" type="checkbox"/> 1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th <input type="checkbox"/> 5th <input type="checkbox"/> 6th <input type="checkbox"/> 7th <input type="checkbox"/> 8th <input type="checkbox"/> 9th <input type="checkbox"/> 10th		

I hereby authorize Centennial Bank to initiate debit entries to my checking or savings account from the U.S. bank listed above for my association payments. By signing this document, I acknowledge the following: The debit will occur based on the payment frequency provided by the association or management company and on the day indicated above. If the debit day falls on a weekend or federal holiday, my payment will be debited the following business day. If this occurs, my payment could be considered late and the association may assess a late fee. If I wish to cancel my automatic debit or change my bank account information, I must notify Centennial Bank in writing at least 5 days prior to the next debit. The management company or association is authorized to change amounts, change account information, or cancel this debit.

Signature: _____

Date: _____

Bank Use Only

Assoc UID:
DocPAN:

